



**VILLAGE OF SKOKIE  
APPLICATION FOR BUILDING PERMIT**

**FENCE/SIDEWALK/DRIVEWAY/SHED  
DETACHED GARAGE/DECK**

**Community Development Department  
Building Division 1<sup>st</sup> Floor  
5127 Oakton Street – Skokie, IL 60077  
Phone (847) 933-8223 - Fax (847) 933-8230**

**For office use only:**

Permit # \_\_\_\_\_  
Date \_\_\_\_\_  
Zoning District \_\_\_\_\_  
Appearance Case # \_\_\_\_\_  
Zoning Case # \_\_\_\_\_  
Planning Case # \_\_\_\_\_

**PROPERTY ADDRESS** \_\_\_\_\_ **Tax Parcel #** \_\_\_\_\_

**OWNER OF PROPERTY** \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**TENANT (non-residential only)** \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**COMPLETE THE FOLLOWING FOR ALL TRADES THAT APPLY TO THIS CONSTRUCTION. NOTE: IT IS REQUIRED THAT ALL BONDS, REGISTRATION FEES AND LICENSES MUST BE CURRENT AND ON FILE WITH THE VILLAGE OF SKOKIE BEFORE THIS APPLICATION WILL BE REVIEWED.**

**GENERAL CONTRACTOR** \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**CARPENTRY CONTRACTOR** \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**ELECTRIC CONTRACTOR** \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**EXCAVATOR/CEMENT/MASONRY CONT** \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**OTHER CONTRACTOR** \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**WORK DESCRIPTION** \_\_\_\_\_  Detached Garage  Shed  
\_\_\_\_\_  Deck  
\_\_\_\_\_  Sidewalk/Driveway  Fence  
\_\_\_\_\_

**FENCE:** Type \_\_\_\_\_ Length \_\_\_\_\_ Height(s) \_\_\_\_\_

**TOTAL VALUE OF WORK: \$** \_\_\_\_\_

**This is an application only. Completion of this application does not entitle the commencement of construction. The applicant agrees to conform to all applicable laws of the Village of Skokie and when permit is approved also agrees that all work performed will be in accordance with the plans and specifications set forth in the approved permit. Work area cannot be occupied until final inspection approved.**

**PROPERTY OWNER:** \_\_\_\_\_ (Print)

**PROPERTY OWNER:** \_\_\_\_\_ (Signature)

**For Office Use Only:**

**Permit fees:**

**VILLAGE OF SKOKIE  
COMMUNITY DEVELOPMENT DEPARTMENT  
BUILDING DIVISION  
THE FOLLOWING MUST BE SUMITTED PRIOR TO ANY PERMIT REVIEW**

**FENCE PERMIT**

- \_\_\_ APPLICATION FORM COMPLETE WITH ALL REQUIRED INFORMATION & SIGNATURES.
- \_\_\_ 1 COPY - PLAT OF SURVEY TO SCALE (SHOWING ALL EXISTING IMPROVEMENTS TO PROPERTY)
- \_\_\_ 2 COPIES - SITE PLAN (PROPOSAL FROM FENCE CONTRACTOR OR PLAT OF SURVEY)

**SIDEWALK/DRIVEWAY PERMIT**

- \_\_\_ APPLICATION FORM COMPLETE WITH ALL REQUIRED INFORMATION & SIGNATURES
- \_\_\_ 1 COPY - PLAT OF SURVEY TO SCALE (SHOWING ALL EXISTING IMPROVEMENTS TO PROPERTY)
- \_\_\_ 2 COPIES – SITE PLAN (SHOWING PROPOSED SIDEWALK/DRIVEWAY LOCATION OR AREA BEING REPLACED – SQUARE FOOTAGE MUST BE SHOWN ON SITE PLAN)

**SHED PERMIT**

- \_\_\_ APPLICATION FORM COMPLETE WITH ALL REQUIRED INFORMATION & SIGNATURES
- \_\_\_ 1 COPY - PLAT OF SURVEY TO SCALE (SHOWING ALL EXISTING IMPROVEMENTS TO PROPERTY)
- \_\_\_ 2 COPIES – SITE PLAN (SHOWING PROPOSED SHED LOCATION/SETBACKS ETC)

**DECK PERMIT**

- \_\_\_ APPLICATION FORM COMPLETE WITH ALL REQUIRED INFORMATION & SIGNATURES
- \_\_\_ 1 COPY - PLAT OF SURVEY TO SCALE (SHOWING ALL EXISTING IMPROVEMENTS TO PROPERTY)
- \_\_\_ 2 COPIES – SITE PLAN TO SCALE (SHOWING PROPOSED DECK LOCATION)
- \_\_\_ 2 COPIES – CONSTRUCTION DRAWINGS FOR DECK (FRAMING PLAN, PIER LOCATION/DEPTH, ELEVATION)

**DETACHED GARAGE**

- \_\_\_ APPLICATION FORM COMPLETE WITH ALL REQUIRED INFORMATION & SIGNATURES
- \_\_\_ 1 COPY – PLAT OF SURVEY TO SCALE (SHOWING ALL EXISTING IMPROVEMENTS TO PROPERTY) PLAT CANNOT BE MORE THAN 2 YEARS OLD FROM APPLICATION DATE
- \_\_\_ 2 COPIES – SITE PLAN TO SCALE (SHOWING PROPOSED GARAGE LOCATION/SETBACKS ETC)
- \_\_\_ 2 COPIES – CONSTRUCTION DRAWINGS FOR GARAGE (ELEVATION, WALL SECTION, CONCRETE DETAIL)
- \_\_\_ 1 COPY - COMPLETED ZONING INFORMATION WORKSHEET - SITE CALCULATIONS WITH IMPERVIOUS COVERAGE AND FLOOR AREA RATIO CALCULATIONS

**CONTRACTOR REQUIREMENTS: \$10,000 SURETY OR LICENSE & PERMIT BOND, \$50 REGISTRATION FEE AND, IF APPLICABLE, A PHOTOCOPY OF CURRENT LICENSE FROM ANY ILLINOIS COMMUNITY.**

	<u>\$10,000 BOND</u>	<u>\$50 REG. FEE</u>	<u>LICENSE</u>
GENERAL CONTRACTOR	_____	_____	
CARPENTER CONTRACTOR	_____	_____	
ELECTRIC CONTRACTOR	_____	_____	_____
EXCAVATOR/MASON/CEMENT CONT.	_____	_____	

**INSPECTIONS REQUIRE A 48 HOUR ADVANCE NOTICE – CALL (847) 933-8223.**